



Lessons Learned Information Sharing

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The Department of Homeland Security (DHS) is pleased to announce that the 2007 editions of the Homeland Security Exercise and Evaluation Program (HSEEP) Policy and Guidance Volumes I-III have been finalized and published. HSEEP is a capabilities and performance-based exercise program that provides a standardized policy, methodology, and terminology for the design, development, conduct, and evaluation of all exercises. The HSEEP volumes were initially developed in 2002; however, to increase the applicability and utilization of HSEEP among diverse entities, several revisions were made to the volumes over the past two years. Revisions include:

- Incorporation of recent policies (e.g., National Incident Management System [NIMS], National Response Plan [NRP], National Preparedness Goal, Universal Task List [UTL], Target Capabilities List [TCL]);
- Elimination of references to DHS-specific doctrinal or grant-related requirements, such as the need for terrorism-related scenarios; and
- The order of Volumes II and III has been reversed to follow the natural progression of exercise design, development, conduct, evaluation, and improvement planning.

As modifications were made to the volumes, the drafts were posted on the HSEEP public website for review and comment. The draft volumes were also circulated throughout the Federal Government. Feedback was received from representatives at all levels of government. The comments were reconciled and incorporated in order for the volumes to be more applicable to all exercises, regardless of scope, scale, scenario or sponsoring agency.

Additionally, the Deputy Secretaries across the Federal Government were briefed on the HSEEP volumes on January 26, 2007, and they approved and endorsed the HSEEP methodology.

The revised volumes articulate the HSEEP methodology in the following manner:

- *HSEEP Volume I: HSEEP Overview and Exercise Program Management* provides guidance for building and maintaining an effective exercise program and summarizes the planning and evaluation process described in further detail in Volumes II through IV.
- *HSEEP Volume II: Exercise Planning and Conduct* helps planners outline a standardized foundation, design, development, and conduct process adaptable to any type of exercise.
- *HSEEP Volume III: Exercise Evaluation and Improvement Planning* offers proven methodology, to include Exercise Evaluation Guides (EEGs), for evaluating and documenting exercises and implementing an improvement plan through a corrective action program.

The volumes can be found on the HSEEP website at <http://hseep.dhs.gov> and on the *Lessons Learned Information Sharing* (LLIS.gov) system. LLIS.gov has created a new [HSEEP Resource Page](#) which provides frequently updated HSEEP information as well as new exercise-related original content. This page also contains links to additional HSEEP-related LLIS.gov pages, such as the [Exercise Planning and Program Management](#) page and the [Corrective Action Program System](#) page.

To share your exercise-related lessons learned and best practices, please log into [LLIS.gov](#) and click on [Feedback](#).